

# CERTIFICATE OF ANALYSIS (COA)

Cosmetic raw material / botanical extract - SAMPLE LAYOUT (fields blank; official COA is batch-specific)

Supplier / Manufacturer: \_\_\_\_\_

Document No.: \_\_\_\_\_ Issue Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## PRODUCT & BATCH IDENTITY

Trade / Product name: \_\_\_\_\_

INCI name (as applicable): \_\_\_\_\_

CAS No.: \_\_\_\_\_ Internal code / SKU: \_\_\_\_\_

Lot / Batch No.: \_\_\_\_\_

Manufacturing date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Expiry / Retest: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Grade / Specification reference: \_\_\_\_\_

Customer / Ship-to (optional): \_\_\_\_\_

## TEST SUMMARY (lot-specific values issued on official COA)

Test parameter	Method	Specification	Result	Units
Appearance / Colour	_____	_____	_____	-
Odour	_____	_____	_____	-
Identification	_____	Conforms	_____	-
Assay / Active content	_____	_____	_____	% or g/100g
Loss on drying / Moist	_____	<= _____	_____	%
Residue on ignition /	_____	<= _____	_____	%
Heavy metals (Pb)	_____	<= _____	_____	ppm
Heavy metals (As / Cd)	_____	per spec	_____	ppm
Solvent residue (class)	_____	<= _____	_____	ppm
Microbiology - TAMC	_____	<= _____	_____	CFU/g
Microbiology - TYMC	_____	<= _____	_____	CFU/g
Pathogens (specify)	_____	Absent / ____	_____	-

## PACKAGING & STORAGE (reference)

Packaging: \_\_\_\_\_ Net weight / volume: \_\_\_\_\_

Storage conditions: \_\_\_\_\_

## RELEASE STATEMENT

The above results refer to the tested sample of the batch identified above. Official release is based on approved specification and QA release procedure. This PDF is a blank-field template for layout reference only.

Prepared by: \_\_\_\_\_ Signature: \_\_\_\_\_

Released by (QA): \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Laboratory stamp / seal (where applicable): \_\_\_\_\_